

# FILMING INFORMATION FOR THAMES WATER SITES



All TW sites are **operational facilities** and come with **stringent H&S procedures**.

Number one priority is the health and safety of all people on site Thames Water expects

“zero incidents, zero harm, zero compromise”

## Thames Water and filming.

Thames Water deals with sewage/waste water or supplying clean water to London and some surrounding areas.

Access to clean water sites are generally not allowed due to health, safety and security concerns.

Some, but not all, of the waste water sites are accessible for filming and photography.

For more information about Thames Water please see <https://www.thameswater.co.uk/>

Please contact the internal press office at <https://www.thameswater.co.uk/about-us/newsroom/press-office-contacts> if your filming involves:

- News gathering.
- Talking about or referencing Thames Water or Thames Water staff.
- Having a Thames Water representative talking on camera



## Conditions / restrictions

The following is prohibited anywhere on Thames Water property:

- Possession or use of illegal drugs
- Drinking of alcohol.
- Smoking, vaping or naked flames.
- Any real weapon.
- No under 18 year olds unless an actor.

## CONTENT

Imagery can only be used for a named project, Thames Water does not give permission for photography to be sent to any image libraries.

The Thames Water will not entertain any content, promotion or brand that:

- Could damage the reputation of Thames Water.
- Involves gambling or illegal betting.
- Has a distinct political bias or be used for political party propaganda.
- Involves scenes of an inflammatory nature (racism, violence, inhumanity).
- Contains explicit nudity, adult only content or scenes of a sexual nature.

## BRANDING / IDENTITY

Thames Water cannot be identified on screen unless specific permission has been obtained in writing.

- No referencing of Thames Water in any manner, verbally or visually is permitted.
- No Thames Water insignia, colour schemes or logos are to be identifiable on screen.
- Avoid identifying any tenant, personnel, or visitors on screen in any manner.

## CONTROL OF THE FILMING AREA

Thames Water's number one priority is the health and safety of all people whilst on its sites. In the event of an emergency, it is possible that all film crew will be asked to leave the site.

Once contracts have been signed Thames Water will Transfer the Operational Control of Premises (TOCoP) to the production. This allows the production to assess its own health and safety requirements, hence the crew and cast can wear less or no PPE.

## NOISE

Most of the locations involve some kind of pump which can be very noisy. On rare occasions the pumps can be turned off by TW staff but during takes only, not for any length of time.

## SECURITY

All Thames Water sites are monitored by CCTV and most have security gates.

- Locality can organise access but need names provided with at least 24 hours notice.
- If the site you are wanting to use is close to an airport you will have to inform the airport security. Maps and info at <https://nats-uk.ead-it.com/>

## INDUCTION

Each person working on a TW site must undertake an induction to fully understand the health, safety and wellbeing responsibilities of entering a Thames Water operational site.

## SET DRESSING / CAMERA REQUIREMENTS

- Never remove, cover or block emergency signage or cover smoke detectors.
- Isolation of detectors can only be done by TW staff.
- Do NOT touch machinery, hoists, control panels or open any shut cupboard.
- Any crane owned by TW can only be operated by TW staff. Hoists to be tied off by crew.
- No holes or drilling into the structure of buildings.
- Painting is NOT allowed on the structure of buildings.

## CONSTRUCTION

- Only non-structural construction is allowed e.g. flattage.
- Details of how it is fixed / weighted down and where the anchor points are must be noted in the Contract Particulars.
- Thames Water will need to conduct a site survey If any excavation or digging is required to ensure no underground cables or pipes are damaged.

Where a project exceeds 30 construction days, with 20 or more workers working simultaneously, or if the project exceeds 500 person days, the HSE must be notified as required by the Health and Safety (Construction Design and Management) Regulations 2015.

## ADDITIONAL PERMITS

The Controller of Premises will need to issue a permit if production requires any of the following:

- **Anything that produces a spark** requires a hot work permit.
- **Cranes** require a crane permit.
- **Pyrotechnics** requires a hot work permit and local fire brigade to be made aware.
- **Access to confined space** requires atmosphere monitoring.
- **Fake weapons or police** require the police to be notified and a CAD number supplied.
- **Working on or near water** requires a safety boat / diver or rescue equipment depending upon the body of water and action.

## Procedure / Steps

It can take several days to process your film or photography request because of the many stages.

### INITIAL ENQUIRY

After you have read all the information in these pages and your budget allows for the fees, Locality asks that you fill out the enquiry form at the bottom of this page or email us the following details:

Production company:

Name of project:

Type of shoot :

Where imagery will be seen:

Scene description:

Dates required:

How many people on site:

Additionally you will need to supply a synopsis of the project and script pages.

### FIRST CHECKS

Locality will:

- contact Thames Water's Press Office who will assess the content/synopsis and either refuse or allow the enquiry to proceed.
- contact the site manager / Controller of Premises to see if the enquiry dates clash with any operational works or the proposed action is suitable at the site.

Once Locality gets the okay to proceed with your enquiry we can arrange for production to visit the site.

### SITE VISITS

All site visits must be escorted by a Thames Water Passport trained person and will be charged to Production at a cost of £120 for the first hour and £60 per hour after.

Until a ToCop is in place all persons entering a Thames Water site must cover their arms and legs and wear full Personal Protective Equipment(PPE):

- Hard hats
- High visibility vests
- Steel toe capped boots
- Gloves
- Safety glasses

There are no exceptions!

Production must provide PPE for all its personnel.

### INTENTIONS

The next step is Locality will send production an Intentions Form to complete. This details the requirements needed by each department.

The production will need to provide a Risk Assessment and Method Statement (RAMS) to cover its specific requirements. Locality can supply a template risk assessment if needed.

### CONTRACT STAGE

- Locality will go through the Intentions Form and relevant RAMS with Thames Water.
- Once the Controller of Premises has approved everything the details will be added to a contract/Location Hire Agreement (LHA).
- We regret that no legal amendments can be made to the LHA. Riders can be added if required by the production's legal team.
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- Locality will send the LHA for signature by a Producer or other designated person and TW head office.
- The production must provide evidence of public liability insurance up to £10 million UK pounds.
- Once contracts have been signed Thames Water will Transfer Operational Control of Premises (TOCoP) to the production. This allows the production to assess its own health and safety requirements, hence the crew and cast can wear less or no PPE.

### **DAY OF ACCESS**

Locality will provide personnel or organise Thames Water staff to assist the production whilst the crew are on site. Production will be charged for any staff time accrued.

At the end of the production's access Locality asks for a Sign Off Sheet to be completed.

In the case of a TOCOP, the Controller of Premises will sign to indicate that they have taken back control of the premises and cancel any TWOSA's where applicable.

## **Expectations of the crew whilst filming on a TW site.**

### **HEALTH + SAFETY**

- Number one priority is the health and safety of all people on site.
- Thames Water expects "zero incidents, zero harm, zero compromise".
- The Production is expected to abide by the agreed H&S RAMS and contract particulars in the Location Hire Agreement. If it is not written down, it's not happening!
- A person from the location team who will be on site at all times will be asked to sign a Thames Water Operational Site Safety Assessment (TWOSA) before anyone can enter the site.

### **SECURITY**

Production must:

- Supply SIA approved personnel to assist with the signing in and out at the security gates to avoid tailbacks/traffic congestion.
- Fence off the boundaries of the TOCoP to stop crew wandering into other areas.
- Provide vehicle transportation between the main security gates and the TOCOP area.
- Create a safe area of passage between the technical parking and the set.

Locality will provide personnel or organised Thames Water staff to assist the location team and security whilst the crew are on site. Production will be charged for any staff time.

### **WELFARE**

Production to supply its own welfare provisions for crew. This must include: toilets; hand washing facilities; covered space for rest; drinking water; food.

Production to have at least one 'appointed first aid person' on site at all times and report any incidents to TW.

### **VEHICLES**

- Speed restrictions & prescribed traffic routes must be complied with.
- No parking in any area other than identified on the site map.
- Reversing vehicles must be directed by a banksman unless in a fenced off vehicle only zone.
- Drip trays placed under diesel vehicles

### **WASTE / CLEANING**

Production must remove all equipment and waste it creates at the end of each day and within the times of hire period. (Additional charges may occur if the premises are not left in satisfactory condition).

# HIRE FEES - THAMES WATER



The Location Hire fees quoted are based on:

Film days being 11 hours - Photoshoot days are 10 hours - Unit base is up to 24 hours

Timings start when the first crew member enters the site and ends when the last person leaves.

This does not apply to security personnel.

TW do not generally lower rates for prep/strike or half days.

If a production is filming for a long stretch then a conversation can be had.

**All fees are subject to an additional 20% VAT**

## ADMINISTRATION FEE

An administration fee of £450 will be charged per booking.

## SITE VISIT / RECCE FEES:

All visits to a Thames Water site must be escorted.

If Locality provides the escort it costs £125 first hour then £50 per hour.

If TW can escort the fees below apply.

## THAMES WATER STAFF FEES:

£60 per hour between the hours of 07:00 to 21:00

£75 per hour between the hours of 21:01 to 06:59

Production will be charged at least two hours staff time to cover time taken for travel.

## DEPOSITS:

Locality will invoice production a damage deposit for a minimum of £5,000.

The amount may rise depending on length of time on site and impact to the site.

## PAYMENT TERMS:

Payment must have cleared into Locality's bank account before access onto TW premises is allowed.

Cancellation fees are 100% if cancelled after both parties have signed the Location hire Agreement.

### Crossness STW

LOC4000 The Wave	£12,000 per day plus staff fees
LOC4001 The Jetty	£5,500 per day plus staff fees
LOC3251 Primary Treatment Works	£5,500 per day plus staff fees
LOC3252 Blower house	£5,500 per day plus staff fees
LOC3253 Precipitation Building	£5,500 per day plus staff fees
LOC466 Storm Pump Station	£5,500 per day plus staff fees
Other areas	£5,500 per day plus staff fees

Fees are negotiable when filming in multiple areas.

### Datchet Pump Station

**LOC533**

Exteriors only £5,000 per day plus staff fees

Int+Ext £8,000 per day plus staff fees

**Farmoor Reservoir****LOC2269**

£2,500 per day plus staff fees + sailing club costs

**Gallions Reach Pumping Station****LOC1385**

£14,000 per day plus staff fees

**Greenway Olympic Path****LOC1940**

Exteriors only £1,000 per day plus TWOSA staff fees

**Isle of Dogs Pumping Station****LOC924**

Exteriors only £350 per hour

**Kempton WTW / Under A316****LOC610**

Filming outside the KGET leased area will be charged at £2,500 per day plus staff fees.

**Littleton Pumping Station****LOC750**

Exteriors only £5,000 per day plus staff fees  
Int+Ext £8,000 (pumps cannot be turned off)

**Maple Lodge STW****LOC696**

£5,000 per day plus staff fees

**New River Path****LOC2438**

£300 per hour plus + TW staff fees if needed.

**Queen Mother Reservoir****LOC5236**

From £2,000 per day (less 10 crew) + Sailing club facilities min £3,000 + TW staff fees if needed.

**Queen Mary Reservoir****LOC1066**

From £2,000 per day (less 10 crew) + Sailing club facilities min £3,000 + TW staff fees if needed.

## Walthamstow Wetlands

LOC5235

See fee structure in Site Information Document on library link  
Plus fee to complete TWOSA £120

## LIGHTING POSITIONS

£750 per day

## UNIT BASE

Unit base not generally allowed on TW sites but if there is space:  
Between £1,800 to £3,500 per day depending on size of production and where they are located.

- Large productions about £2/£2,500 per 24 hours
- Extra Large about £2,500 to £3,500

## PARKING

Tech parking is part of the location hire fee.  
Stand alone tech parking £100 per vehicle.  
Cars £40 per day

## SCANNING for CGI

Price upon application

The Production is encouraged to sign up to Albert, this is a BAFTA initiative offering online tools, training, events and practical guidance to identify sustainable ways to combat climate change.  
<https://wearealbert.org/>