

Kempton Great Engines Trust (KGET) aka Kempton Steam Museum

Kempton Park Water Works, Snakey Lane. TW13 6XH

NEAREST A&E 4.6 miles

West Middlesex University Hospital Twickenham Road, TW7 6AF

IMPORTANT INFORMATION

HEALTH & SAFETY

Number one priority is H&S, the Client must have supplied a H&S RAMS and work within its guidelines.

All crew and personnel associated with the Production will be briefed of the dangers surrounding working on these Premises. This must be attached to the call sheet.

No smoking is allowed anywhere on site.

ACCESS

Access to the site is through an operational Thames Water site. It is important not to cause a queue on the public road so if you have many vehicles please stagger their arrival time.

NO TAILGATING through the entrance gate. Please wait for the gate to close behind you before driving off when entering and exiting the works.

At no time should the access road be blocked.

No parking or filming on the access road.

The speed limit is 20 mph on the entrance road.

Persons found 'wandering' outside the KGET Boundary will be expelled. See SITE MAP.

SECURITY

Persons do break into the area under the A316/flyover, so we recommend Production provides its own security to oversee any set dressing or equipment whilst on site.

Production to supply a list of persons entering the site for Thames Water security to check persons in and out. Production can place a person with TW security to help access.

Production must appoint personnel to ensure crew/cast stay within the KGET Boundary. See SITE MAP. All security guards are SIA registered.

Film crew to oversee their own equipment. KGET accepts no liability for loss or breakages of equipment brought on to site

ALARMS

There are two types of alarm active at this site: Fire and Chlorine. Upon hearing an alarm it is important that the 1st AD or H&S representative gets clarification from the KGET personnel as to the procedure for evacuation or not.

Alarm tests are:

- Fire alarm every Wednesday at 12 midday, the alarm is a two tone electric warbler
- Gas alarm every Thursday at 11.00 am, the sound is an air raid siren supported by PA.

Chlorine gas is heavy, look for the nearest windsock and move immediately UPWIND to the nearest safe zone or remain inside. Close all windows and doors and climb to a higher level if possible.

Everyone is responsible for reporting any fire hazards observed on site.

All persons must calmly vacate buildings and gather at the muster point shown on the site map.

The Production will undertake a head count based on the register of who is on site.

Personal Protective Equipment (PPE)

Production to supply all PPE required.

Crew must wear hard hats whilst in the building's basement and areas with pipework above.

All crew must wear hard hats if any persons are working above them.

High Visibility waistcoats worn by crew directing traffic.

SIGNAGE

Directional signage may be placed within the Premises but it must be removed upon completion.

Never remove, cover or block emergency signage.

PARKING

Plenty of parking under the A316 flyover. Width at Pier nine is 3.9m / Pier six is 3m

Only park as per the site plan for areas to park.

Do not block access routes and no parking on grass or paving slabs.

Identify where generators are parked on a map. All cables must be ramped or matted to ensure safe passage for all persons onsite.

SET DRESSING

Set dressing is permitted but please list items of size that are being brought to site.

All items to be removed upon completion.

In the Steam museum:

- The Display boards can be moved.
- There is an artificial floor to cover the lower basement stairs and the bannisters can be easily removed.
- It is possible to black out the windows, you will have to make frames and wedge them in place.

CARE OF BUILDING

KGET is a Grade 2 Listed Building and must not be interfered with in any way. The production crew has no permission to make any changes, additions, alterations to the Premises (interior and exterior).

Protective pads/boarding must be placed between any scaffolding, heavy equipment, tracking devices and KGET surfaces.

Do not throw or lean equipment against walls or throw onto the tiled floor.

The crew must not insert screws, nails, tacks, staples or use white/black tack/tape to secure blackout curtains, scenery, recording or film equipment to any part of the Premises.

Crew must never remove or cover emergency exit signage or any safety devices.

Painting is NOT allowed.

ELECTRICITY

in the museum

Within KGET building there is 3-phase and single phase electricity with 16 amp-64 amp BS4343

There are a few 13 amp plugs that can be used for small PAT tested equipment.

Meter Readings will be taken at start and completion of the Period of Access and charged for.

SMOKE EFFECTS

Under Flyover

Inform Transport For London and Police of any fires or smoke effects in case the smoke distracts drivers.

SMOKE EFFECTS

in museum

Any mist or smoke must not contain water vapour as this damages the engines.

The active smoke detector needs to be isolated by Thames Water security. Production needs to have arranged for this to be turned off prior to access as it takes some time to organise.

PUMPS in museum

The crew must not touch any pumps or machinery. Ask KGET personnel to operate equipment.

If motion is required KGET personnel may be able to turn on a pump for up to a minute.

Any longer length of time will need the whole system fired up and this takes 2 days to get to pressure before steam can be released and the pumps start to move.

BEAM CRANE

The beam crane is operational but must only be used by KGET staff.

Hoists and slings must be tied by the qualified crew, thoroughly checked and covered by H&S RAMS and insurance. KGET staff to oversee attachment onto railings or engine parts.

GRAFFITI

under Flyover

Persons have broken into the site and painted graffiti. Obviously this is an illegal practice but nevertheless the production should not focus on one particular piece to avoid possible copyright problems.

CLEANING

Production must leave the premises in the same or in a better state of cleanliness as was found upon initial arrival. Failure to do so may result in a cleaning fee

DRONES

All drones must be piloted by people with their own Public Liability Insurance and flying licences. Production to comply with Civil Aviation Authority (CAA) Articles 166 and 167
No flying beyond the boundaries shown in the Site Plan

WELFARE:

Drinks point

Drink points may be set up within the green areas of the map. Inside the museum please only use the cafe area. Please remove all rubbish and leave it clean and tidy.
No liquid in any other areas.

Catering

Food may be hot boxed in. Remind security to allow ease of access.
Production must provide catering for any TW/ KGET/ Locality personnel.

Toilets

A small toilet block is on site (see SITE MAP) Use for a maximum of 15 crew only. Toilets are to be regularly cleaned by crew and production is to provide paper towels.
The production must supply toilets and hand washing facilities to accommodate more than 15 people on site.

Access to water

There is a tap in the kitchen area within the museum.
There is an outside tap near the toilet block.

Waste Water

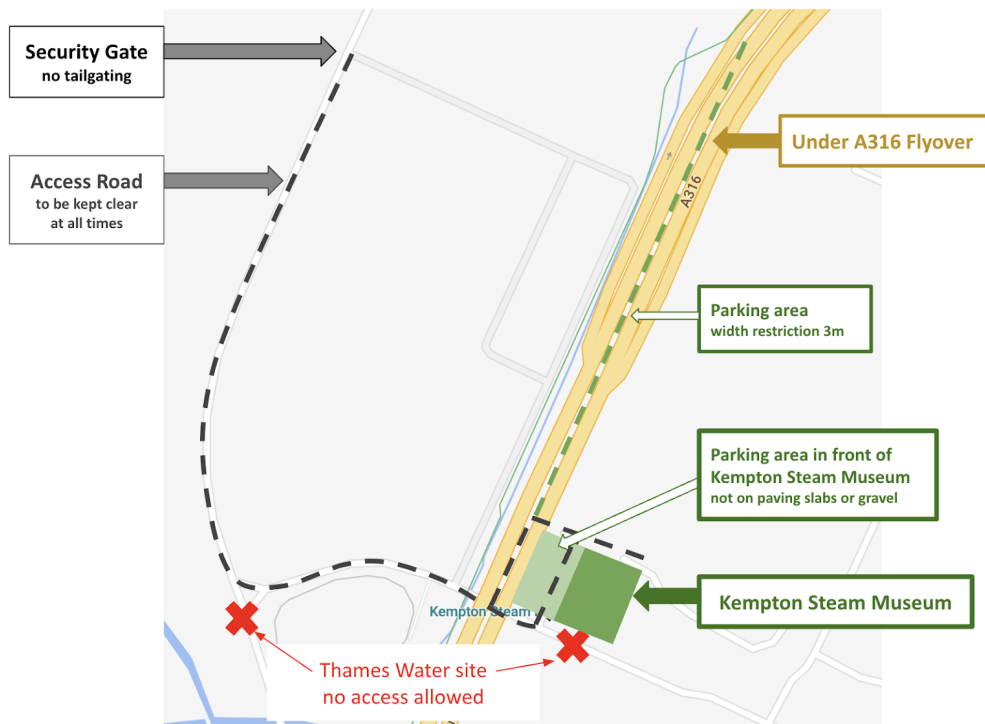
All waste water (catering and toilets) MUST be collected and disposed of off site.
Absolutely no access allowed to drains on site.

Ezy-ups/marquees

Temporary shelters may be erected within the green areas but must be tied down to avoid being blown over.

Kempton Steam Museum and Under A316 Flyover

Kempton WTW, Snakey Lane, Hanworth TW13 6XH



-  KGET Steam Museum
-  KGET boundary
-  **Parking**
3m width restriction Under A316
No parking on paving slabs
-  area under A316
-  **Access route**
to be kept clear at all times
-  **Fire Muster Point**
-  **Toilet**
up to 15 crew only
-  Road
-  **Thames Water site**
no access allowed

