

# Site Information Document - Studio



## Locality will:

- Liaise with production and owner at all times to organise site visits, answer questions, discuss fees etc.
- Ask production to complete an Intentions Form detailing all requirements.
- Negotiate all location hire fees.
- Discuss those intentions with the property owner.
- Draw up a Location Hire Agreement for both parties to sign.
- Supply invoices and collect payment on behalf of the owner.
- Sort out any after-shoot problems.

## The Owner:

- Should supply personnel to oversee the film crew on site, this includes site visits and during the period of access. Locality can provide this if you are unable to.
- Should be available to check the location after the shoot and complete the Sign Off Sheet.

## The Production must always:

- Produce a Health and Safety Risk Assessment to cover the action on site.
- Pay the location hire fee before the first day of access.
- Pay a Damage Deposit ranging from £500 to £10,000 based on the amount of areas accessed/type of property/length of time on site.

## When filming on site Production is expected to:

- Never remove, cover or block emergency signage.
- Remove all waste it creates at the end of each day and within the times of hire period. (Additional charges may occur if premises are not left in satisfactory condition).
- Supply security personnel to man the doors to the premises at all times.
- The Production is solely responsible for all items of equipment and vehicles, the owner does not accept responsibility for any lost or stolen items.
- To have at least one "appointed first aid person" on site at all times.
- Not to move or touch the owners possessions unless noted in the contract particulars.
- Not to move or operate the owners machinery.
- Avoid identifying the owner, personnel, visitors or tenants, on screen in any manner unless specific permission has been obtained.
- Not to cover smoke detectors without consent and then to ensure they are uncovered after the shot.
- Supply personnel to check the location with the owner after the shoot and complete the Sign Off Sheet.

## Terms:

- Cancellation fees are 100% if cancelled after both parties have signed the Location hire Agreement.
- Film days are 12 hours - Photoshoot days are 10 hours - Unit base is up to 24 hours

**Disclaimer:** All data, imagery, and information is provided without warranty or any representation of accuracy, timeliness or completeness. The content of the information is solely a guideline and is subject to constant change.

Location Reference:	LOC5814
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## Description of property

Nestled in a converted warehouse at the heart of East London's vibrant Shoreditch, this venue features four stunning studios, each thoughtfully designed for photo shoots, content creation, meetings, supper clubs, and workshops. With an elegant blend of reclaimed materials and a stylish modern rustic aesthetic, the space provides the perfect backdrop for any creative project.

4 different studio spaces - showroom 1,000sq ft - warehouse 450ft - The Studio 500 soft - Library and Lounge 300ft

## Studio info:

Studio / room	Size sq ft	Cove or colorama	Drive-in access	Natural daylight	Power	Sound proofed	Ceiling height 20ft +
Library + Lounge	250	no	no	yes	yes	yes	no

## Do you supply:

Changing area	yes	Hot drinks	no	Equipment hire	no
Client area	yes	In-house catering	no	Props to hire	no
Hair / make-up area	yes	Kitchen to cook in	no	Lighting grid	no

## Access

Permitted hours of access	in residential area so 8am-9pm ish
Specific to the location	n/a
Site visit requirements(charged for, escorted, etc)	n/a
H&S or PPE requirements	n/a
Shared site/tenants	
Max persons on site	100
Disabled access	yes
Lift	no
Directional signage	allowed

## Welfare

Toilets	on site	Heating	on site
WiFi	on site	Water	on site
Electricity	available	Shelter	on site

### Set Dressing: Can production

Move furniture	n/a
Drill, nail, stick or fix	depends
Paint	preferably not

### Construction: Can production

Attach to building	preferably not
Dig/excavate	no

### Lighting:

Black out	easily put up
Control of lights	yes
Lighting from outside	yes

### Vehicles:

Access	via a shared hallway
Parking on site	none but loading bay available
Width/height restrictions	n/a
Other possible parking areas	There is pay by display parking on shepherdess Place, shepherdess walk and Nile st. All 1-5 mins walking distance options
Speed limit on site	n/a
Road outside controlled by	Islington Council

### Owner will consider allowing:

Animals on site	possible
Nudity	possible

Smoking	no
Snow / Rain / Wind effects	possible
Immoral content / Drug scenes	possible
Drones	n/a
Haze / Smoke effects	possible
Naked flame	possible

Other points, restrictions or policies associated with this location	
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