

Site Information Document - Commercial



Locality will:

- Liaise with production and owner at all times to organise site visits, answer questions, discuss fees etc.
- Ask production to complete an Intentions Form detailing all requirements.
- Discuss those intentions with the property owner.
- Draw up a Location Hire Agreement for both parties to sign.
- Supply invoices and collect payment on behalf of the owner.
- Sort out any after-shoot problems.

The Production must always:

- Supply evidence of Public Liability Insurance with a minimum cover of £5 million.
- Produce a Health and Safety Risk Assessment to cover the action on site.
- Pay the location hire fee before the first day of access.
- Pay a Damage Deposit ranging from £500 to £10,000 based on the amount of areas accessed/type of property/length of time on site.

When filming on site Production is expected to:

- Never remove, cover or block emergency signage.
- Remove all waste it creates at the end of each day and within the times of hire period. (Additional charges may occur if premises are not left in satisfactory condition).
- Supply security personnel to man the doors to the premises at all times.
- Touch machinery, hoists, control panels or open any shut cupboard.
- Avoid identifying the owner, any company, personnel, visitors or tenants, on screen in any manner by reputation, logos, colour schemes, personnel uniforms, badges, or banners unless specific permission has been obtained.
- Not to cover smoke detectors without consent and then to ensure they are uncovered after the shot.
- Supply personnel to check the location with the owner after the shoot and complete the Sign Off Sheet.

Terms:

- Cancellation fees are 100% if cancelled after both parties have signed the Location hire Agreement.
- Power is charged for meter readings must be taken.
- Film days are 12 hours - Photoshoot days are 10 hours - Unit base is up to 24 hours

Disclaimer: All data, imagery, and information is provided without warranty or any representation of accuracy, timeliness or completeness. The content of the information is solely a guideline and is subject to constant change.

Description of property

Barons' Cave is thought to be an escape route for the medieval castle that once stood on the hill above. Dug from compacted sand, the sloped tunnel leads from the pyramid in the park above, to a gated entrance at its end. There are brick stairs at the top and wide steps lead downwards to a large alcove on the right containing a fearsome dinosaur. Further along the tunnel is a main gallery where plenty have left their mark, with graffiti dating from 1644 onwards, and a number of other carvings include a series of large heads, a horses' head and a bull's head.

Property

Main rooms available	corridor + main gallery + cave
Number of floors	1
Roof access	ha ha no
Shared site/tenants	none
Toilets can be used	none on site
Electrical supply on site	none on site
Heating	quite warm because its a cave
Noise from schools/transport	none
Ceiling height 20ft +	yes in places
WiFi	none on site
Drive inside building	no
Is sound proof	yes
Floor covering required	no
Specific H&S or PPE requirements	none
Smoking policy	not allowed on site
Directional signage can be put up	yes

Access

Site visit requirements	Must be escorted - Production to pay for staff time
Permitted hours of access	CLOSED 1st Dec to 31st March as bats are hibernating. otherwise anytime is available
Areas off limits	none
Width / height restriction	entrance to tunnel system down steps and through a locked door about 1.2m wide
Disabled access	none
Max persons on site	100
Any restrictions	Bring a torch - its dark!

Set Dressing:

Is Grade listed	yes
-----------------	-----

Move furniture	n/a
Drill, nail, stick or fix	not allowed
Paint	not allowed
Dig/excavate	not allowed

Lighting:

Black out	not required its pitch black
Control of lights	none on site
Lighting from outside	you could run cables from Castle Ground Park by the pyramid, there is access through a folly that has a width restriction of 1.3m

Vehicles:

Parking on site	Access in a park that the council also owns, you could drive small vans to entrance
Parking nearby	yes we can arrange
Unit base	yes we can arrange
Speed limit on site	5 mph
Local Council	Reigate and Banstead Borough Council

Owner will consider allowing:

Animals on site	yes
Nudity	possibly depends on the scene and nature of the film
Smoking	no
Snow / Rain / Wind effects	possibly
Immoral content / Drug scenes	possibly depends on the scene and nature of the film
Drones	no
Haze / Smoke effects	possibly
Naked flame	probably not