

Site Information Document - Residential



Locality will:

- Liaise with production and owner at all times to organise site visits, answer questions, discuss fees etc.
- Ask production to complete an Intentions Form detailing all requirements.
- Discuss those intentions with the property owner.
- Draw up a Location Hire Agreement for both parties to sign.
- Supply invoices and collect payment on behalf of the owner.
- Sort out any after-shoot problems.

The Production must always:

- Supply evidence of Public Liability Insurance with a minimum cover of £5 million.
- Produce a Health and Safety Risk Assessment to cover the action on site.
- Pay the location hire fee before the first day of access.
- Pay a Damage Deposit ranging from £500 to £10,000 based on the amount of areas accessed/type of property/length of time on site.

When filming on site Production is expected to:

- Never remove, cover or block emergency signage.
- Remove all waste it creates at the end of each day and within the times of hire period. (Additional charges may occur if premises are not left in satisfactory condition).
- Supply security personnel to man the doors to the premises at all times.
- Not to cover smoke detectors without consent and then to ensure they are uncovered after the shot.
- Supply personnel to check the location with the owner after the shoot and complete the Sign Off Sheet.

Terms:

- Cancellation fees are 100% if cancelled after both parties have signed the Location hire Agreement.
- Power is not charged unless production uses over 100 units. Meter readings must be taken.
- Film days are 12 hours - Photoshoot days are 10 hours - Unit base is up to 24 hours

Disclaimer: All data, imagery, and information is provided without warranty or any representation of accuracy, timeliness or completeness. The content of the information is solely a guideline and is subject to constant change.

Description of property

Picturesque family home and grade II listed manor house in West Sussex

Number of bedrooms	
Number of floors	3
Outdoor areas	
Lift on site	
Number of toilets on site	

Number of kitchens on site	
Production may cook in kitchen	
Electrical supply on site	domestic
Heating	yes
Noise from schools/transport	no, remote area
WiFi	p
Garage / outhouse can be used	
Basement / Cellar can be used	
Floor covering required	no
Specific H&S or PPE requirements	no
Directional signage can be put up	yes

Household

Are willing to move out	
Neighbours do need informing	
Restrictions due to religious beliefs, allergies, phobias etc	
Tenants Residents Association or Property Management Company	

Access

Site visit requirements	normal hours
Permitted hours of access	any
Areas off limits	none
Width / height restriction	no
Disabled access	yes
Max persons on site	
Any restrictions	no

Set Dressing:

Is Grade listed	Grade II listed
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Move furniture	yes
Drill, nail, stick or fix	no
Paint	yes if property is restored
Dig/excavate	no

Lighting:

Black out	possibly
Control of lights	yes
Lighting from outside	yes

Vehicles:

Parking on site	space for 5 cars
Parking nearby	village pub is 50m up the road with street parking
Unit base	yes
Speed limit on site	no
Local Council	chichester

Owner will consider allowing:

Animals on site	Yes
Nudity	possibly
Smoking	"
Snow / Rain / Wind effects	
Immoral content / Drug scenes	
Drones	
Haze / Smoke effects	
Naked flame	