

Site Information Document - Commercial



Locality will:

- Liaise with production and owner at all times to organise site visits, answer questions, discuss fees etc.
- Ask production to complete an Intentions Form detailing all requirements.
- Discuss those intentions with the property owner.
- Draw up a Location Hire Agreement for both parties to sign.
- Supply invoices and collect payment on behalf of the owner.
- Sort out any after-shoot problems.

The Production must always:

- Supply evidence of Public Liability Insurance with a minimum cover of £5 million.
- Produce a Health and Safety Risk Assessment to cover the action on site.
- Pay the location hire fee before the first day of access.
- Pay a Damage Deposit ranging from £500 to £10,000 based on the amount of areas accessed/type of property/length of time on site.

When filming on site Production is expected to:

- Never remove, cover or block emergency signage.
- Remove all waste it creates at the end of each day and within the times of hire period. (Additional charges may occur if premises are not left in satisfactory condition).
- Supply security personnel to man the doors to the premises at all times.
- Touch machinery, hoists, control panels or open any shut cupboard.
- Avoid identifying the owner, any company, personnel, visitors or tenants, on screen in any manner by reputation, logos, colour schemes, personnel uniforms, badges, or banners unless specific permission has been obtained.
- Not to cover smoke detectors without consent and then to ensure they are uncovered after the shot.
- Supply personnel to check the location with the owner after the shoot and complete the Sign Off Sheet.

Terms:

- Cancellation fees are 100% if cancelled after both parties have signed the Location hire Agreement.
- Power is charged for meter readings must be taken.
- Film days are 12 hours - Photoshoot days are 10 hours - Unit base is up to 24 hours

Disclaimer: All data, imagery, and information is provided without warranty or any representation of accuracy, timeliness or completeness. The content of the information is solely a guideline and is subject to constant change.

Description of property

Ground floor of large derelict warehouse

Property

Main rooms available	1
Number of floors	1

Roof access	No
Shared site/tenants	no
Toilets can be used	One
Electrical supply on site	Yes
Heating	none on site
Noise from schools/transport	quiet area
Ceiling height 20ft +	no
WiFi	Yes
Drive inside building	No
Is sound proof	no
Floor covering required	not required
Specific H&S or PPE requirements	
Smoking policy	no smokign
Directional signage can be put up	yes, as long as remediated immediatly

Access

Site visit requirements	flexible
Permitted hours of access	any
Areas off limits	none
Width / height restriction	
Disabled access	yes
Max persons on site	50
Any restrictions	

Set Dressing:

Is Grade listed	no
Move furniture	Yes
Drill, nail, stick or fix	No structural changes
Paint	no
Dig/excavate	no

Lighting:

Black out	yes is possible, its ground floor
Control of lights	yes
Lighting from outside	yes

Vehicles:

Parking on site	One parking spot
Parking nearby	Pay&display
Unit base	Small car park nearby
Speed limit on site	n/a
Local Council	London Borough of Hackney

Owner will consider allowing:

Animals on site	Yes
Nudity	Yes
Smoking	Yes
Snow / Rain / Wind effects	Open to discuss
Immoral content / Drug scenes	Yes
Drones	Open to discuss
Haze / Smoke effects	Yes
Naked flame	open to discuss