

Site Information Document - Commercial



Locality will:

- Liaise with production and owner at all times to organise site visits, answer questions, discuss fees etc.
- Ask production to complete an Intentions Form detailing all requirements.
- Discuss those intentions with the property owner.
- Draw up a Location Hire Agreement for both parties to sign.
- Supply invoices and collect payment on behalf of the owner.
- Sort out any after-shoot problems.

The Production must always:

- Supply evidence of Public Liability Insurance with a minimum cover of £5 million.
- Produce a Health and Safety Risk Assessment to cover the action on site.
- Pay the location hire fee before the first day of access.
- Pay a Damage Deposit ranging from £500 to £10,000 based on the amount of areas accessed/type of property/length of time on site.

When filming on site Production is expected to:

- Never remove, cover or block emergency signage.
- Remove all waste it creates at the end of each day and within the times of hire period. (Additional charges may occur if premises are not left in satisfactory condition).
- Supply security personnel to man the doors to the premises at all times.
- Touch machinery, hoists, control panels or open any shut cupboard.
- Avoid identifying the owner, any company, personnel, visitors or tenants, on screen in any manner by reputation, logos, colour schemes, personnel uniforms, badges, or banners unless specific permission has been obtained.
- Not to cover smoke detectors without consent and then to ensure they are uncovered after the shot.
- Supply personnel to check the location with the owner after the shoot and complete the Sign Off Sheet.

Terms:

- Cancellation fees are 100% if cancelled after both parties have signed the Location hire Agreement.
- Power is charged for meter readings must be taken.
- Film days are 12 hours - Photoshoot days are 10 hours - Unit base is up to 24 hours

Disclaimer: All data, imagery, and information is provided without warranty or any representation of accuracy, timeliness or completeness. The content of the information is solely a guideline and is subject to constant change.

Description of property

Crossness Engines Trust is a Grade 1 Listed industrial building constructed in the Romanesque style, featuring some of the most spectacular ornamental Victorian cast ironwork. The centre is occupied by an octagonal structure of iron columns with richly ornamented capitals, supporting iron arched screens and the open octagonal well on the main beam floor. On a totally secure site with parking and a separate unit base. Totally film friendly.

Property

Main rooms available	Main engine house, boiler house, triple expansion engine house
Number of floors	3
Roof access	no
Shared site/tenants	no
Toilets can be used	There is a male, female and disabled toilet unit in the Display area. Production to leave clean and supply toilet paper.
Electrical supply on site	On site there is 13 amp + 32 amp + 63 amp single supply on site see map for locations.
Heating	no
Noise from schools/transport	no, possibly from main site
Ceiling height 20ft +	yes
WiFi	WiFi Is available on site for a small charge. The Educational Suite has an overhead projector, laptop and sound system via HMI link.
Drive inside building	no
Is sound proof	no
Floor covering required	no
Specific H&S or PPE requirements	CET is situated wholly within Thames Water Sewage Treatment Works which is a lower tier Control of Major Accident Hazards site. There are strict H&S protocols to abide by. Certain areas have access restrictions including asbestos and noxious gases. Clients using these areas will need to show what provisions they are putting in place. If an alarm is sounded, crew are to remain inside buildings unless the risk is inside then they should leave the site immediately and muster in the car park outside the gates. Hard hats must be worn when in the Beam Engine House as the floor is pierced and items can fall through and injure those below
Smoking policy	no smoking
Directional signage can be put up	yes. Any signage needs removing upon departure or a cost applied.

Access

Site visit requirements	Arrange site visits via Locality : info@localityonline.com / 020 7812 9144 You will need to provide names for gate security at least 24 hours prior to access Bring a hard hat with you. There is usually someone on site Tuesday and Sundays, access can be made on other days but a donation of £30 cash should be considered to cover the volunteers time. Site visits longer than an hour will be charged at £50+VAT per hour.
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Permitted hours of access	Arrange site visits via Locality : info@localityonline.com / 020 7812 9144 You will need to provide names for gate security at least 24 hours prior to access. There is usually someone on site Tuesday and Sundays, access can be made on other days but a donation of £30 cash should be considered to cover the volunteers time. Site visits longer than an hour will be charged at £50+VAT per hour.
Areas off limits	Strictly no wandering allowed on Thames Waters land. See site map for routes.
Width / height restriction	no
Disabled access	yes apart from beam floor accessed by stairs
Max persons on site	The display units can be moved to provide space for seating up to 150 people. A small charge will be made to remove and replace furniture. The Educational Suite has space for 40 people sitting.
Any restrictions	no

Set Dressing:

Is Grade listed	The main complex of buildings at Crossness are Grade I listed.
Move furniture	The display units can be moved to provide space for seating up to 150 people. A small charge will be made to remove and replace furniture.
Drill, nail, stick or fix	Preparation/set dressing must not result in any permanent change to the building. No drilling holes, nailing, sticky tape, fixings of any kind are permitted
Paint	no
Dig/excavate	no

Lighting:

Black out	no
Control of lights	The lighting within CET is rudimentary at best and there is no emergency lighting. It is recommended that Production bring its own electricity supply for powering film lights.
Lighting from outside	yes

Vehicles:

Parking on site	Parking surrounding CET for 30 cars or 4 trailers and 15 cars.
Parking nearby	A car park is available before the security gates with parking for 59 cars. Access routes must be kept clear for emergency vehicles at all times.

Unit base	yes
Speed limit on site	15mph
Local Council	Greenwich

Owner will consider allowing:

Animals on site	possibly
Nudity	possibly
Smoking	no
Snow / Rain / Wind effects	no
Immoral content / Drug scenes	no
Drones	yes - don't stray onto main thames water
Haze / Smoke effects	yes
Naked flame	yes